



PHILADELPHIA FEDERATION of TEACHERS

Clearing Spaces for Occupancy: Process Developed and Implemented by the Philadelphia Federation of Teachers Director of Environmental Science Jerry Roseman

- Individual spaces and buildings will be “cleared” for occupancy by evaluating SDP provided data to assess building readiness (for occupancy) and then evaluating data for each space designated by the District as ready for occupancy.
- School and room level clearance will be provided by us at two progressive levels:
 - (1) Spaces first to be cleared for staff occupancy; and
 - (2) Spaces to be cleared for student (and staff) occupancy.

Data Evaluated:

- **Building Level:**
 - Building level asbestos issues/concerns noted in the TAB reports
 - Building level asbestos issues/concerns noted in AHERA/other documentation
 - Building level mechanical issues/concerns noted in the TAB reports & other documentation
- **Room/space Level:**
 - Room number/location/type/use
 - Square footage (if space is a room)
 - Outside Air (OA) CFM measurements – other ventilation data (e.g. SA, RA, Damper Position)
 - Type of air moving/ventilation system providing air to the space
 - Pk-2 occupancy information for the space has been provided
 - On-site verification process- developed and agreed to (PFT & SDP) and collected data and information is considered & incorporated as part of ongoing review.
 - Review of mechanical issues as noted in the TAB reports (and relevant supporting documents)
 - Review of asbestos issues/concerns noted in the TAB reports (and in other relevant supporting documents)

A school and/or a space will be cleared **for staff if it meets all of the following criteria:**

- No building level asbestos issues/concerns (presence or damage to ACM) is identified during review of TAB reports and/or other relevant documentation as impacting and/or directly associated with ventilation systems (components or operation).

- No individual space/room level asbestos concerns (presence or damage to ACM) is identified during review of TAB reports and/or other relevant documentation, as impacting and/or directly associated with ventilation systems (components or operation), for that space
- OA Levels as measured and reported are > 0

A space and a school will be cleared for students if it meets all the criteria required to be cleared for staff in addition to the following criteria.

- OA measurements (CFM) from a **non-window fan system** are provided and are greater than CFM for the space.
- Square footage information/detail is provided if the space is a room.
- Information provided by the District (in their "Walkthrough" document) is consistent with the information provided in the inspectors TAB report.
- School has required common non-classroom spaces listed and cleared for students
- Building level mechanical concerns/issues/questions are responded to with requested information and are "satisfactorily resolved."
- Room level mechanical concerns/issues/questions are responded to with requested information and are "satisfactorily resolved."
- Pk-2 occupancy information for the space has been provided.
- An on-site verification process has been developed and agreed to (by PFT & SDP) and collected data and information is considered as part of ongoing review.