

SABBATICAL FAQ's

TYPES OF SABBATICALS

- 10 years of service – Professional Development
- Restoration to Health – Please contact Health Services at 215-400-4660 for information
- 20 years of Continuous Service – Only teachers and PFT secretaries are eligible

WHO IS ELIGIBLE

- Teachers, Principals, Secretaries, Nurses, Psychologists, Administrators

SALARY, BENEFITS, and RETIREMENT

- Receive 50% of your salary
- Contribute full retirement
- No change in medical benefits

Q: What are the leave dates for sabbaticals – **10 month employees?**

A: Fall Sabbaticals: August 16th to January 15th
Spring Sabbaticals: January 16th to June 15th
Restoration to Health Sabbaticals may begin at any time

Q: What are the leave dates for sabbaticals – **12 month employees?**

A: Fall Sabbaticals: July 1st to December 31st
Spring Sabbaticals: January 1st to June 30th
Restoration to Health Sabbaticals may begin at any time

Q: When are applications accepted?

A: Applications are accepted throughout the year.
Fall Sabbatical deadline is May 31st (date may change due to the school calendar)
Spring Sabbatical deadline is November 30th
Restoration to Health Sabbaticals – ongoing

Q: Am I eligible to take a 20 year Continuous Service sabbatical after a PD sabbatical?

A: Only if it has been 20 years since your Professional Development Sabbatical and so long as no other breaks in service has occurred.

Q: If I choose a half-year sabbatical, how long do I have to complete the second half?

A: You have two years to complete the sabbatical from when you started the first half.

Q: When am I eligible to take another sabbatical?

A: A sabbatical is allowed after each seven years of service.

For More Information go to the district's website – *Office of Talent Support Services and Office of Employee Health Services*

Questions? Email: sabbaticalquestions@philasd.org